

# **READINGTON TOWNSHIP BOARD OF EDUCATION**

Holland Brook School  
Regular Meeting 7:00 p.m.  
June 11, 2024

## **Minutes**

**Mission Statement:** We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

### **I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT**

Dr. Cerciello call the meeting to order at 7:00 p.m. and announced that the meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

**Present:** Mrs. DePinto, Mrs. Fiore, Mr. Lopes, Mrs. Mencer, Mr. Peach, Mrs. Ryan, Mrs. Wolf, Dr. Cerciello

**Also Present:** Dr. Jonathan Hart, Superintendent, Mr. Jason M. Bohm, Business Administrator/Board Secretary

**Absent:** Mrs. Podgorski

### **II. FLAG SALUTE**

Ms. Podgorski arrived at 7:09 p.m.

### **III. SUPERINTENDENT'S REPORT**

- Dr. Hart highlighted the Music Department recognitions for the following:
  - NAMM Foundation honored Readington Township Board of Education's Music Department of being named one of America's Best Communities for Music Education in the nation, an award bestowed upon 975 school districts nation-wide. Honorees included:
    - Laurie Leveque
    - Jack Hasselbring
    - Emily Obenauer
    - Jessica Richter
    - Samantha Lestrangle
    - Craig Tipton
    - John Hylkema
    - Dr. Stacey Brown
  - Honors Band - Mr. Hylkema, Director of Bands at Readington Middle School, presented and shared kind words for the following students:
    - 6<sup>th</sup> Grade Honorees:
      - Victoria Annese
      - Robert Brueggeman
      - Sarah Erd
      - Nathan Gardella
      - Phillip Hindle
      - Adrianna Hlinka
    - 8<sup>th</sup> Grade Honorees:
      - Riko Bettermann
      - Jake Christensen
      - Rhys Fort
      - Brenna McCarthy
      - Jack Weissenburger
    - Elementary Students:
      - Hordan D'Antuono
      - Kevin Baglino
      - Jayden Chen



- 1.03 Motion to approve the School Safety Data System Report September 2023 - December 2023.  
(Attachment 1.03)
- 1.04 Motion to approve the ARP Safe Return Plan - Updated  
(Attachment 1.04)
- 1.05 Motion to approve Bus Evacuation Drills for all Readington Township Schools for the 2023-2024 school year.  
(Attachment 1.05)

## B. APPROVAL OF MINUTES

- 2. Motion to adopt 2.01 - 2.02  
**Motion: Mrs. Fiore**                      **2<sup>nd</sup>: Mrs. Podgorski**                      **Roll Call Vote: Carried 8 Yes**  
(Mrs. Mencer abstained)
- 2.01 Motion to approve the Meeting Minutes May 14, 2024.
- 2.02 Motion to approve the Executive Session Minutes May 14, 2024.

## C. FINANCE/FACILITIES

**Committee Report:** None

- 3. Motion to adopt 3.01 - 3.33  
**Motion: Mrs. Fiore**                      **2<sup>nd</sup>: Mrs. Podgorski**                      **Roll Call Vote: Carried 9 Yes**  
(Mrs. Ryan abstained from one check only, 064060, on resolution 3.01 bill list)
- Motion to adopt 3.34  
**Motion: Mrs. Ryan**                      **2<sup>nd</sup>: Mr. Peach**                      **Roll Call Vote: Carried 9 Yes**
- 3.01 Motion to approve the **Bill List** for the period from **May 16, 2024 through June 12, 2024** for a total amount of **\$2,663,785.28**.  
(Attachment 3.01)
- 3.02 Motion to approve **Travel Expenditures June 11, 2024** In the amount of **\$2,907.40**.
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **May 2024** for a total amount of **\$2,412,989.09**.  
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for May 1, 2024 through May 31, 2024**.  
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for May 1, 2024 through May 31, 2024**.  
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS May 31, 2024 pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of May 31, 2024 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

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Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10(c)3 and 4, we certify that as of May 31, 2024 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending May 31, 2024.  
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the following resolution regarding authorization and submission of projects and amendments to the Long Range Facility Plan:

**WHEREAS**, the Readington Township Board of Education approved a contract for professional architectural services with Settembrino Architects for the development of plans and specifications for various facility projects to be included in the 2025-2026 or 2026-2027 budget; and

**WHEREAS**, these facility projects are required to be submitted to the State Department of Education; and

**WHEREAS**, these facility projects will be totally funded through local sources since they are considered to be other capital projects; and

**WHEREAS**, it is necessary to approve an amendment to the district's Long Range Facility Plan; and

**NOW, THEREFORE BE IT RESOLVED** that the Readington Township Board of Education approves the submission of the following other capital projects not eligible for state funding and as an amendment to the district's Long Range Facility Plan and to direct Settembrino Architects to proceed with plan development and seek Long Range Facilities Plan updates and project approvals as needed from the New Jersey Department of Education for eligible Long Range Facility Plan projects as follows, to be submitted for ROD grant funding:

PROJECT NUMBER	SCHOOL	PROJECT
19-4350-060-25-1000	Three Bridges School	New Single Occupancy Toilet Room
19-4350-060-25-1000	Three Bridges School	New Single Occupancy Toilet Room

- 3.08 Motion to apply for the Preschool Facilities Expansion Discretionary Grant as part of a regular operating district (ROD) to receive a minimum of 40 percent of approved eligible project costs for the addition of two single occupancy toilet rooms in Three Bridges School, with the balance of local funds from capital reserves.

- 3.09 Motion to authorize the following signatures on 2024-2025 accounts maintained by the Board of Education:

ACCOUNT	STAFF MEMBER
Cafeteria Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Capital Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Emergency Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
General Fund Checking	President or Vice President, Board Secretary or Assistant Board Secretary, or Superintendent (any 3)
Holland Brook School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)

Maintenance Reserve Account	Superintendent or Board Secretary or Assistant Board Secretary (any 2)
Payroll Agency Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Payroll Agency Reimbursement Account (flexible spending reimbursement)	President or Vice President, Board Secretary or Assistant Board Secretary (any 1)
Readington Middle School Activity Account	Principal or Assistant Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Salary Checking	President or Vice President, Board Secretary or Assistant Board Secretary or Superintendent (any 3)
Three Bridges School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)
Whitehouse School Activity Account	Principal or Board Secretary or Assistant Board Secretary, or Superintendent (any 2)

- 3.10 Motion to approve the following appointments for the 2024-2025 school year as part of their regular job duties:

<b>TITLE</b>	<b>STAFF MEMBER</b>
Affirmative Action Officer(s)	Staci Beegle/Jason Bohm Alt.
Anti-Bullying Coordinator	Anthony Tumolo
Anti-Bullying Specialist	Elizabeth Furka (TBS)
Anti-Bullying Specialist	Christine Crielly (HBS)
Anti-Bullying Specialist	Paul Smith (RMS)
Anti-Bullying Specialist	Lakendra McFadden (RMS)
Anti-Bullying Specialist	Ellen Goodfellow (RMS)
Anti-Bullying Specialist	Keri Morabito (WHS)
Right to Know Officer	Donald Race
504 Committee Coordinator	Staci Beegle
AHERA Coordinator	Donald Race
Substance Awareness Coordinator	Staci Beegle
Integrated Pest Management Coordinator	Donald Race

Chemical Hygiene Officer	Donald Race
Custodian of Records	Jason Bohm
Indoor Air Quality Designee	Donald Race
Public Agency Compliance Officer (PACO)	Jason Bohm
Qualified Purchasing Agent (QPA)	Jason Bohm
Treasurer of School Monies	Ray Egbert
Safety & Health Designee (SAIF)	Donald Race
School Safety Specialists	Sherry Krial and Donald Race
District Wellness Coordinator	Jason Bohm
District Liaison for Homeless	Staci Beegle
District Child Welfare Liaison	Staci Beegle
Liaison to Law Enforcement	Jonathan Hart
Title IX Coordinator	Staci Beegle

- 3.11 Motion to authorize maintaining the following 2024-2025 petty cash accounts in accordance with policy 6620:

<b>ACCOUNT TITLE</b>	<b>BALANCE</b>	<b>EXPENDITURE LIMIT</b>
Readington Middle School Petty Cash	\$100.00	\$25.00
Holland Brook School Petty Cash	\$100.00	\$25.00
Three Bridges School Petty Cash	\$100.00	\$25.00
Whitehouse School Petty Cash	\$100.00	\$25.00
Business Office Petty Cash	\$100.00	\$25.00
Superintendent's Office Petty Cash	\$100.00	\$25.00
Pupil Services Petty Cash	\$100.00	\$25.00
Curriculum and Instruction Petty Cash	\$100.00	\$25.00
Transportation Petty Cash	\$300.00	\$25.00
Life Skills Petty Cash	\$150.00	\$25.00

- 3.12 Motion to designate the School Business Administrator/Board Secretary as School Funds Investor pursuant to all applicable legislation and regulations for 2024-2025 school year.
- 3.13 Motion to authorize the Business Administrator, in consult with the Superintendent, to remit 2024-2025 school year payments including electronic bill payments as deemed necessary, between scheduled board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees.

- 3.14 Motion to authorize the Business Administrator with approval of the Superintendent to make 2024-2025 school year account transfers between board meetings pending ratification by the Readington Township Board of Education.
- 3.15 Motion to authorize the Business Administrator, with the approval from the Finance Committee, to approve change orders for RMS Main Office Renovations, and First Responders Security Enhancements after the June 11, 2024 board meeting through its September 10, 2024 board meeting to be subsequently ratified by the Readington Township Board of Education at board meetings of July 23, and August 20, or September 10, 2024.
- 3.16 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR PROFESSIONAL SERVICES FOR 2024-2025 School Year:

**WHEREAS**, the Readington Township Board of Education has a need to award the following professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 18A:18A-5 and,

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the following professionals have submitted proposals indicating they will provide the services indicated as listed; and

**WHEREAS**, the following professionals have completed and submitted a Business Entity Disclosure Certification, required, which certifies that the following professionals and entities have not made any reportable contributions to a political or candidate committee in the Readington Township Board of Education in the previous one year, and that the contract will prohibit the following professionals from making any reportable contributions through the term of the contract, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township authorizes Jason M. Bohm, Business Administrator/Board Secretary, to enter into a contract with the following professionals and entities described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination Val be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that these appointments be duly advertised by the School Business Administrator in the Board's official newspaper.

#### READINGTON TOWNSHIP SCHOOL DISTRICT PROFESSIONAL CONTRACTS

CONTRACT	FIRM	2024-2025
Attorney	Schenck, Price, Smith & King, LLP	\$175.00/hr Partner
		\$170.00/hr Senior Associate
		\$165.00/hr Jr. Associate
		\$140.00/hr Law Clerk I Paralegal
Attorney - Solar	Chiesa Shahinian & Giantomasi PC	\$350.00/hr Partner/Associate not to exceed \$10,000.00
Auditor	Bedard, Kurowicki & Co	\$235.00/hr Principal
		\$155.00 -175.00/hr Manager
		\$145.00/hr Senior
		\$95.00-115.00/hr Staff Accountant

		\$85.00/hr Paraprofessional/ Administrator
Architect	Settembrino Architects	\$150.00/hr Principal
		\$145.00/hr Project Manager
		\$145.00/hr Senior Project Manager
		\$140.00/hr Architect
		\$125.00/hr Construction Administrator
		\$135.00/hr Interior Designer
		\$125.00/hr Architectural Designer
		\$90.00/hr Administrative Support
		\$110.00/hr Technical Consultant
		\$95.00/hr Accounting Department
Bond Attorney	Wilentz, Goldman & Spitzer	\$500.00 Unsuccessful Referendum Election Documentation
		\$1,000.00 Successful Referendum Election Documentation
		Bond Issuance: \$5,000.00 Plus \$1.10 Per Thousand Maximum \$15,000.00
		Short Term Bond Anticipation Notes \$0.60 Per Thousand Principal Minimum \$2,500.00
		Lease Purchase Financing \$5,000.00 plus \$1.10 per Thousand Principal
		Refunding Bond Issuance \$10,000.00 plus \$1.10 Per Thousand Principal
		Hourly Rates: \$150.00 Attorneys \$70.00 Paralegals
Financial Advisory Services	Phoenix Advisors, LLC	Bonds: \$1.00 Per 1,000.00 Issued - Minimum \$10,000.00 Maximum \$17,500.00



		Notes: \$0.25 Per 1,000 Issued Minimum \$2,500.00
		ESIP: \$7,500.00-\$10,000.00
		5 Yr Lease Purchase \$2,500.00
		Hourly Rate \$150.00 Continuing Disclosure Services \$1,350.00
Policy Management	Strauss Esmay	\$4,965.00

- 3.17 Motion to acknowledge a report of awarded 2024-2025 contracts from the Business Administrator Pursuant to PL 2015, Chapter 47 the Readington Township Board of Education intends to renew, award, or permit to expire contracts previously awarded by the Readington Township Board of Education. These contracts are, have been, and will continue to be in full compliance with the state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, N.J.A.C Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 20.  
(Attachment 3.17)

- 3.18 RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS FOR SERVICES FOR 2024-2025:

**WHEREAS**, the Readington Township Board of Education has a need to award the attached list of service renewal contracts, and

**WHEREAS**, the goods and services are of a proprietary nature,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of Readington Township renews service contracts with the attached list of Vendors.  
(Attachment 3.18)

- 3.19 Motion to approve the attached list of educational/medical professional services providers with the 2024-2025 rates listed.  
(Attachment 3.19)
- 3.20 Motion to approve the appointment of CBIZ Insurance Services as broker of record for the 2024-2025 school year for the district's property, liability and voluntary student accident insurances as an extraordinary unspecifiable service.
- 3.21 Motion to approve the appointment of Brown and Brown Advisors for the 2024-2025 school year for employee benefit programs (medical and dental) as an extraordinary unspecifiable service.
- 3.22 Motion to approve professional services and rates from Hunterdon County ESC for the 2024-2025 school year.  
(Attachment 3.22)
- 3.23 Motion to renew HorizonMyWay/Further as the third party administrator for the 2024-2025 school year at a cost of \$6.00 per person for the Readington Township Board of Education's Flexible Spending Plan, with a \$3,200.00 maximum contribution for Medical Flexible Spending and a \$5,000.00 maximum contribution for Dependent Care.
- 3.24 Motion to approve the following resolution:

**WHEREAS**, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

**WHEREAS**, the Readington Township Board of Education has determined that funding may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education that hereby authorizes the district's School Business Administrator to make the following transfer consistent with all applicable laws and regulations subject to funds availability on June 30, 2024:

Capital Reserve not to exceed \$1,900,000.00  
Maintenance Reserve not to exceed \$600,000.00  
Emergency Reserve not to exceed \$150,000.00

- 3.25 Motion to approve a 403b and 457 third party services agreement with The OMNI Group for July 1, 2024 - June 30, 2025 for a fee of \$1,680.00 and separately SACT at no cost.

- 3.26 Motion to approve the following resolution: Resolution Authorizing Disposal of Surplus Property:

**WHEREAS**, the Board of Education is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an "as-is" condition without express or implied Warranties;

**NOW THEREFORE BE IT RESOLVED** by the Readington Township Board of Education as follows: (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2481 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Board of Education. (2) The sale will be conducted online and the address of the auction site is govdeals.com. (3) The sale is being conducted pursuant to Local Finance Notice 2008-9. (4) A listing of the surplus property to be sold is attached.  
(Attachment 3.26)

- 3.27 Motion to approve a shared services agreement between Readington Township Board of Education and Central to Jersey Program for the Recruitment of Diverse Educators Consortium for the 2024-2025 school year for a fee of \$450.00.
- 3.28 Motion to apply for and accept a \$10,000.00 grant from Sustainable Jersey for Schools for student and district media for Readington Middle School.
- 3.29 Motion to approve and accept a federal Clean School Bus rebate grant in the amount of \$200,000.00 for one electric school bus and charger to be installed at Readington Middle School.
- 3.30 Motion to approve the agreement between the Readington Township Board of Education and Maschio's Trucking, LLC for temperature controlled delivery service to the Readington School District for the 2024-2025 school year.  
(Attachment 3.30)
- 3.31 Motion to approve the Certificate of Implementation for Special Education Medicaid Initiative relating to the 2023-2024 school year district's program performance.  
(Attachment 3.31)
- 3.32 Motion to approve an Cooperative Pricing agreement between the Readington Township Board of Education and the Mercer County Special Services School District for the 2024-2025 school year for technology procurement and products and services.  
(Attachment 3.32)

- 3.33 Motion to adopt the attached resolution for participation in coordinated transportation services with the Warren County Special Services School District for the 2024-2025 school year.  
(Attachment 3.33)
- 3.34 Motion to approve a legal settlement agreement regarding student, who's name is on file in the amount of \$1,330.00.

#### D. EDUCATION/TECHNOLOGY

**Committee Report:** Mrs. Fiore provided minutes of the meeting held on May 20, 2024.

4. Motion to adopt 4.01 - 4.02  
**Motion: Mrs. Fiore                      2<sup>nd</sup>: Mrs. Podgorski                      Roll Call Vote: Carried 9 Yes**
- 4.01 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

STUDENT NAME	UNIVERSITY/COLLEGE PLACEMENT REQUEST	SCHOOL/COOPERATING TEACHER	EFFECTIVE DATES
Emma Weger	TCNJ/ Student Teacher	Holland Brook School/ Meryl Vance	08/29/24-12/06/24
Anthony Emilut	TCNJ/ Student Teacher	Readington Middle School/ Mindy Bennington	08/29/24-12/06/24

- 4.02 Motion to approve staff non-resident student tuition rate of \$4,500.00/yr. for preschool - Grade 8 for the 2024-2025 school year.

#### E. PERSONNEL

**Committee Report:** Mrs. Wolf provided minutes of the meeting held on May 21, 2024.

5. Motion to adopt 5.01 - 5.39  
**Motion: Mrs. Wolf                      2<sup>nd</sup>: Mrs. Podgorski                      Roll Call Vote: Carried 9 Yes**
- 5.01 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Gianna Crotty	Speech & Language Specialist (RMS) 20-01-D2/akg	\$66,160.00 MA Step 5-6 (6)	09/01/2024 - 06/30/2025
Rylie Kukal	LTS Teacher/LA (RMS) 20-01-D2/afc	Sub rate for the first 20 days, \$58,860.00 BA Step 1 per diem rate thereafter (prorated)	09/01/2024 - 11/29/2024
Brianna Saharic	Teacher/Preschool (WHS) 20-04-D2/bch	\$72,605.00 BA Step 14-15 (14)	09/01/2024 - 06/30/2025
Yendry Fernandez	Bus Driver (Transp) 80-06-D6/anw	\$28.75/hr. Step 8	09/01/2024 - 06/30/2025
Vanessa Caliciotti	Clerical Aide (TBS) 40-03-D4/arb	\$26,955.00 Clerical Aide Step 8	09/01/2024 - 06/30/2025
Corinne Kaniewski	Teacher/Grade 3 (WHS) 20-04-D2/adm	\$64,960.00 MA Step 2-3 (2)	09/01/2024 - 06/30/2025

Lakendra McFadden	School Counselor (RMS) 20-01-D2/ajf	\$70,467.00 MA SC Step 8	09/01/2024 - 06/30/2025
Mary Shea	Teacher/Preschool (WHS) 20-04-D2/bcf	\$64,460.00 MA Step 1	09/01/2024 - 06/30/2025
Sofia Del Gaizo	Teacher/Special Education (TBS) 20-03-D2/ajb	\$64,460.00 MA Step 1	09/01/2024 - 06/30/2025

5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Melissa Juhasz	BOE Secretary/CST (BOE) 50-05-D4/amv	\$53,575.00 Step 14-15 (15)	On or before 07/08/2024 - 06/30/2025

5.03 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Yendry Fernandez	Substitute Bus Driver
Fariha Qureshi	Substitute Aide/Secretary
Margaret Harrington	Substitute Teacher/Aide
Mary Shea	Substitute Teacher/Aide

5.04 Motion to accept the Superintendent's recommendation and approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Amanda Sullivan	Teacher/Special Education (WHS) 20-04-D2/ajc	06/30/2024
Raymond Hatton	Bus Driver (Transp) 80-06-D6/anx	06/30/2024

5.05 Motion to rescind the appointment of Andrea Gower, Teacher/French, for the 2024-2025 school year.

5.06 Motion to rescind the appointment of Traci Miller, Bus Driver, for the 2024-2025 school year.

5.07 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2024 - 2025 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Katie DaQuisto	Transfer From:	20-05-01/bcg	BOE .8 Preschool Instructional Coach	No Change

	To:		BOE .4 Preschool Instructional Coach BOE .4 Preschool Intervention Specialist BOE .2 Preschool Coordinator	
Tanya Cavallo	Transfer From: To:	20-04-D2/baf	WHS Teacher/Preschool BOE .4 Preschool Instructional Coach BOE .4 Preschool Intervention Specialist BOE .2 Preschool Coordinator	No Change
Natalie Placencia	Transfer From:  To:	20-02-D2/bcl 20-03-D2/bcm	TBS .75 Teacher/Preschool Relief TBS .25 Teacher/Preschool Community Parent Involvement Specialist BOE .5 Preschool Relief Teacher BOE .3 Preschool ESL BOE .2 Teacher/Preschool Community Parent Involvement Specialist	No Change
Linsay Capone-Solano	Transfer From: To:	20-01-D2/aev	RMS Teacher/LA RMS .5 Teacher/LA RMS .5 Literacy Coach	No Change
Kelly Peterson	Transfer From: To:	20-04-D2/ada 20-02-D2/acb	WHS Teacher/Grade 3 HBS Teacher/Grade 4	No Change
Andrea DeCampos	Transfer From: To:	30-03-D3/alu 20-03-D2/axg	TBS Aide/Special Education TBS Teacher/Kindergarten	\$64,460 MA Step 1

- 5.08 Motion to accept the Superintendent's recommendation to approve the attached Summer Spark Programs, facilitators, and facilitator stipends for the self-sustaining 2024 Readington Township District Summer Enrichment Program.  
(Attachment 5.08)
- 5.09 Motion to accept the Superintendent's recommendation and approve all staff as substitutes for the 2024 Summer Spark Program, at the substitute rate, not to exceed \$5,000.00.
- 5.10 Motion to accept the Superintendent's recommendation and approve all staff as chaperones for the 2024-2025 school year, limited to the duration of the event, at the contractual rate.
- 5.11 Motion to approve payment to the following staff members for the 2024 summer work in accordance with their positions as Instructional Coaches at their contractual per diem rates not to exceed the maximum number of days:

STAFF MEMBER	POSITION	MAXIMUM SUMMER HOURS/DAYS
Nicole Maraventano	Literacy Coach	5 Days
Jodi Rehrig	Math Coach	5 Days
Carey-Anne Hendershot	Math Coach	2.5 Days
Katie DaQuisto	Preschool Instructional Coach	5 Days
Tanya Cavallo	Preschool Instructional Coach	5 Days
Lindsay Capone-Solano	Literacy Coach	2.5 Days

- 5.12 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2024 Summer Teacher Academy Sessions.  
(Attachment 5.12)
- 5.13 Motion to approve the Superintendent's recommendation and re-appoint Substitutes for the 2024-2025 school year.  
(Attachment 5.13)
- 5.14 Motion to approve Substitute Rates for the 2024-2025 school year, including a \$100 stipend after 40 cumulative full days and another \$100.00 after 80 cumulative full days worked during the school year:

<b>SUBSTITUTE POSITIONS</b>	<b>RATE PER DAY</b>
Teachers	\$125.00
School Nurses	\$225.00
Paraprofessionals	\$105.00
Clerical Aides/Secretaries/Custodians	\$120.00

- 5.15 Motion to accept the Superintendent's recommendation and approve the following technology summer support staff effective July 1, 2024 through August 31, 2024, not to exceed \$8,640.00:

<b>TEACHER/STAFF MEMBER</b>	<b>WEEKS/HOURS</b>	<b>MAXIMUM SUMMER HOURS</b>	<b>RATE/HOUR</b>
Jennifer Heppner	Up to 32 hours/week	\$8,640.00 or 500 Total hours	\$20.00 /hr
Daniel Kimple	Up to 32 hours/week	\$8,640.00 or 500 Total hours	\$18.00/hr

- 5.16 Motion to authorize the Superintendent to hire new staff, with the approval of the Personnel Committee, after the June 11, 2024 board meeting through its September 10, 2024 board meeting to be subsequently ratified by the Readington Township Board of Education at Board Meetings of July 23, and August 20, or September 10, 2024.
- 5.17 Motion to authorize the Superintendent to hire substitutes, aides, bus drivers, and bus aides, with the approval of the Personnel Committee for the entire 2024-2025 school year. The motion for approval of personnel will be brought to the Readington Township Board of Education for ratification at the next scheduled Board meeting.
- 5.18 Motion to approve all Readington and Branchburg bus drivers for the 2024 Extended School Year Program, Monday through Thursday at their contracted salary, from July 1, 2024 through August 1, 2024, not to exceed 19 hours per week.
- 5.19 Motion to approve Christopher Kober as RMS Athletic Coordinator for the 2024-2025 school year at a stipend per RTEA contract.
- 5.20 Motion to approve the following Team Leaders for the 2024-2025 school year at their contractual rate:

<b>SCHOOL/GRADE</b>	<b>TEAM LEADER</b>
HBS/Grade 4	Melissa Truempy
HBS/Grade 5	Tricia Noonan
RMS/Grade 6	Meagan-Ashley Menza / Lisa Moor
RMS/Grade 7	Cheryl Bellew / Carey-Anne Hendershot
RMS/Grade 8	Will Daly / Lauren Greenberg
RMS/Encore	Lora Petersen
RMS/Special Education	Marybeth Schwarz

- 5.21 Motion to approve the Teachers listed on the attachment to teach the Extended School Year program during the summer of 2024 at the summer rate, not to exceed their allotted hours/days.  
(Attachment 5.21)
- 5.22 Motion to approve the Paraprofessionals listed on the attachment to provide support to the district's Extended School Year Program during the summer of 2024 at the summer rate, not to exceed the allotted hours/days.  
(Attachment 5.22)
- 5.23 Motion to approve Kristen Fabriczi, Amy Langston, and Denise Cathro, district Speech and Language Specialists, to provide speech and language services during the district's Extended School Year Program, not to exceed 5 hours per day for 20 days from July 1, 2024 through August 1, 2024 at the rate of \$70 per hour.
- 5.24 Motion to approve Kristen Fabriczi, Amy Langston, Beth Luque, and Denise Cathro, Speech and Language Specialists to conduct speech and language IEP evaluations between July 1-August 31, 2024, at their summer rate, not to exceed \$2,500.00 collectively.
- 5.25 Motion to approve Kristen Fabriczi, Amy Langston, Beth Luque, Denise Cathro, and Emma Lieberman district Speech and Language Specialists, to attend child study team referral, eligibility and IEP meetings on an as needed basis between July 1- August 31, 2024 at their summer rate, not to exceed \$2,500.00 collectively.
- 5.26 Motion to approve all General Education and Special Education Teachers to attend Special Education Planning, Eligibility and IEP meetings between July 1- August 31, 2024 at their contractual rate, not to exceed 40 hours collectively.
- 5.27 Motion to approve Jill Komosinski, Nurse, and Maureen Sjonell, School Nurse, to work during the summer to complete fall sports physicals at their contractual rate for a collective total, not to exceed 60 hours.
- 5.28 Motion to approve Jill Komosinski, Nurse, and Maureen Sjonell, School Nurse, to attend community based instruction, field trips, health office coverage during the Extended School Year Program at their summer rate, not to exceed 30 hours collectively.
- 5.29 Motion to approve Stephanie Armstrong, School Nurse, and Jill Komosinski, Nurse, to work during the Extended School Year Program, not to exceed 4.5 hours per day for 19 days, at their summer rate.
- 5.30 Motion to approve Kelli Marella, Occupational Therapist, and Carrie DeStefano, Physical Therapist, to provide OT/PT services and evaluations during the Extended School Year program, not to exceed \$4,500.00 for Kelli Marella and \$3,000.00 for Carrie DeStefano.
- 5.31 Motion to approve Lori Gabrielsen and Dawn LoCalio to review student records, conduct evaluation on new ESL students at their contractual rate, not to exceed 20 hours collectively.
- 5.32 Motion to approve Stephanie Armstrong and Katie Lynch to review preschool medical files and plan preschool health lessons for the 2024-2025 school year, at their contractual rate, not to exceed 45 hours collectively.

- 5.33 Motion to ratify and approve Mindy Bennington, to provide home instruction for student H-202118, not to exceed 10 hours per week from May 13, 2024 through June 20, 2024, at the contractual rate.
- 5.34 Motion to add an Extended School Year session for literacy from July 1, 2024 through July 25, 2024, from 11:00 a.m. to 1:00 p.m.
- 5.35 Motion to add an Extended School Year session for preschool classroom from July 1, 2024 through July 25, 2024, from 11:00 a.m. to 1:00 p.m.
- 5.36 Motion to ratify and approve the following teachers to prepare for and present at preschool new parent orientation on June 4, 2024, at the contractual rate.

NAME	HOURS
Katie DaQuisto	3 Hours
Jennifer Mooney	3 Hours
Natalie Placencia	1 Hour
Caroline Robb	1 Hour
Tanya Cavallo	1 Hour
Maria Kurowski	1 Hour

- 5.37 Motion to approve Marcela Vasquez to attend IEP meeting during the summer as a translator, not to exceed 5 hours, at the contractual rate.
- 5.38 Motion to approve all general education teachers, special education teachers, and paraprofessionals to substitute during the 2024 Extended School Year program at the substitute rate.
- 5.39 Motion to accept the Superintendent's recommendation and revise and approve the following job description:  
(Attachment 5.39)
- Preschool Coordinator

## F. COMMUNICATION

**Committee Report: NONE**

6. Motion to adopt 6.01  
**Motion: Mrs. Fiore**                      **2<sup>nd</sup>: Mrs. Podgorski**                      **Roll Call Vote: Carried 9 Yes**
- 6.01 Motion to accept the Superintendent's recommendation and approve the following policies for second reading:  
(Attachment 6.01)
- Policy 5570 - Sportsmanship
  - Policy 5841 - Secret Societies
  - Policy 5842 - Equal Access of Student Organizations
  - Policy 7610 - Vandalism
  - Policy 9323 - Notification of Juvenile Offender Case Disposition

## VII. UNFINISHED BUSINESS

- Dr. Hart highlighted Judith Wilson, former superintendent and consultant, shared results of the board self evaluation survey and reflection points to consider in preparation for the July 23, 2024 board meeting which is a board retreat.

## VIII. NEW BUSINESS FROM BOARD

- Dr. Cerciello shared that formal accurate information comes directly from the school district and our website, not



third parties or other websites. There is a community newsletter being circulated in the township that is not created by or from the district directly and we are not affiliated with the group creating the content, nor associated directly with the district at this time. Mrs. Wolf highlighted official minutes are on the website and board of education meeting is live streamed, taped and publicized and minutes are posted for the public along with board committee minutes.

- Dr. Cerciello announced and friendly reminder that the petition deadline is July 29, 2024 at 4:00 p.m., for those interested in running for the board, and for any current board members' term that is lapsing in December 2024.
- Mrs. Fiore highlighted the NJSBA Workshop is the same week, as our October 22, 2024 BOE meeting and is looking to change the date of that meeting. Several dates were discussed, and board members were to respond to Dr. Hart this week for formal advertisement, a mandate for 48 hour Open Public Meeting Act notice.

#### **IX. OPEN TO THE PUBLIC**

- A Staff Member and proud parent of children that went through the district thanked the board members and Dr. Hart for all their leadership and good work being undertaken in the district.

#### **X. EXECUTIVE SESSION - 7:49 p.m.**

**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 9 Yes**

Motion to adopt the following resolution: Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss legal matters, 2 HIBs, and Superintendent's evaluation for approximately 60 minutes at which time the Board expects to return to Public Session where action may be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

#### **XI. RETURN TO PUBLIC SESSION 10:30 p.m.**

**Motion: Mrs. Fiore**

**2<sup>nd</sup>: Mrs. Podgorski**

**Roll Call Vote: Carried 9 Yes**

#### **XII. ADJOURNMENT – 10:31 p.m.**

**Motion: Mrs. Wolf**

**2<sup>nd</sup>: Mr. Paulo**

**Roll Call Vote: Carried 9 Yes**

Respectfully submitted,

**Mr. Jason M. Bohm**  
**Business Administrator/Board Secretary**

**Dr. Camille Cerciello**  
**President, Board of Education**